

West Virginia Board of Accountancy

405 Capitol Street, Suite 908
Charleston, West Virginia 25301-1744

Jim Justice, Governor



Board Members:
Barry L. Burgess, CPA – President
Keith D. Fisher, Esq., Public Member – Vice President
Virginia C. Slack, CPA- Secretary
Ricard A. Hudson, CPA-Assit. Sec.
Jason P. Staats, CPA
Richard A. Riley, CPA, PhD, CFE, CFF, CPA
Brian D. Wadsworth, CPA

Kristi A. Justice, Executive Director

Friday, January 26, 2024 9:30 a.m. Board Meeting Minutes Page 1 of 3

The Board of Accountancy met on Friday, January 26, 2024 at 9:30 am virtually.

Board Members in Attendance were:

Barry L. Burgess, CPA – President
Keith D. Fisher, Esq. - V. President
Virginia C. Slack, CPA - Secretary
Richard A. Hudson, CPA – Assist. Secretary

Jason P. Staats, CPA
Richard A. Riley, CPA, PhD, CFE, CFF, CPA
Brian D. Wadsworth, CPA (Partial)

Others in Attendance were:

Kristi A. Justice, Executive Director
Stefani D. Young, Board Staff
Sara B. Short, Board Staff

The meeting was called to order at 9:33 a.m. by Barry Burgess, Board President, for which the following actions were recorded.

1. Approval of Minutes

Upon motion by Richard Hudson and second by Virginia Slack the Minutes of the October 5, 2023, meeting, were approved as presented. Motion carried.

2. Complaints/Executive Session

Upon motion by Keith Fisher and second by Virginia Slack, the Board went into Executive Session at 9:37 a.m. to consider disciplinary matters pursuant to W. Va. Code § 6-9A-4. Motion carried.

Upon motion by Keith Fisher and second by Virginia Slack, the Board came out of Executive Session at 11:32 a.m. and made the following actions part of the record:

2023-07: The Complaint Committee reported this matter is still under investigation.

2023-09: Upon motion by Richard Hudson and second by Richard Riley, The Board voted to dismiss the complaint. Motion carried.

2023-11: Upon motion by Richard Hudson and second by Jason Staats, The Board voted to dismiss the complaint. Motion carried.

2024-01: The Complaint Committee reported this matter is still under investigation.

2024-02: The Complaint Committee reported this matter is still under investigation.

Peer Review Matters: Upon motion by Richard Hudson and second by Jason Staats, The Board voted to open Complaint #2024-03 on this matter. Motion carried.

Review of Consent Request: Executive Director will provide response stating West Virginia law regarding this matter.

3. Legislative Matters

Executive Director provided the Board an update of the proposed Legislative Rule change to the Series 1 Rule - Board of Accountancy Board Rules and Rules of Professional Conduct. Kristi Justice stated that on January 15, 2024 HB4110 was on the House Committee on Government Organization, the rule changed passed the committee and referred to House Judiciary Committee. Jason Staats attended the meeting with Kristi.

Executive Director provided the Board an update of the weekly ARPL meetings.

4. CPA Examination

Upon motion by Jason Staats and second by Keith Fisher, the ten exam candidates for 2023 Q4 were approved. Motion carried.

The Board reviewed the NASBA 2023 Q3 Candidate Performance Report

5. Financial Report / P Card / Budget

The Board received the *Receipts and Disbursements Report* for the period ending December 31, 2023, as follows:

Beginning Cash Balance, July 1, 2023	\$ 510,849.27
Total Receipts	\$ 34,819.00
Total Disbursements	\$ (178,344.01)
Ending Cash Balance, December 31, 2023	\$ 367,324.26

Upon motion by Richard Riley and second by Jason Staats, the Board approved the financial report. Motion carried.

Upon motion by Richard Riley and second by Jason Staats, the Board ratified the P-Card purchases for 2023 Q4. Motion Carried.

Barry Burgess, WVBOA Board President, is working with Executive Director in reviewing and reducing expenditures.

6. Licensing / CPE / Firms

Stefani Young, CPE Coordinator, provided the Board with a status report of the CPE Reporting form.

7. NASBA / AICPA

The Board discussed the NASBA Professional Licensure Task Force Concept Exposure.

Barry Burgess and Kristi Justice attended the NASBA Annual Meeting in New York City. Barry provided the Board an update of the NASBA Annual Meeting.

Kristi Justice, Executive Director, provided the Board NASBA updates and dates of upcoming meetings.

8. Other

Kristi Justice provided the Board an update of Big Picture (Albertson, Inc.) enhancements to the current licensing database.

Executive Director provided the Board an oral and written Office Report for October 1 to December 31, 2023.

9. Future Board Meetings

April 26, 2024

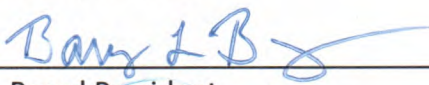

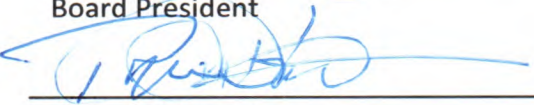
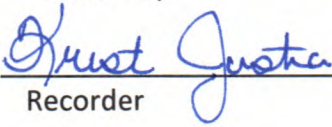
10. Quarterly Reports

The following reports were made part of the quarterly record and available to each member for 2023 Q4:

- I. Exam Candidates Who Sat
- II. Approved Exam Candidates
- III. Approved Firms
- IV. Approved Licensees
- V. Candidate Care Report

With no further business to come before the Board, upon motion made by Keith Fisher and second by Richard Riley, the meeting was adjourned at 1:02 p.m.

We certify that this is a true copy of the Minutes of the West Virginia Board of Accountancy for January 26, 2024.

 _____ Board President	 _____ Secretary
 _____ Assistant Secretary	 _____ Recorder